

# Public Document Pack

**Tweeddale  
Area Partnership**

**Our Scottish Borders**  
Your community

## Meeting

**Date:** Tuesday, 3 November 2020

**Time:** 7.00 p.m.

**Location:** Via MS Teams

## AGENDA

1.	<b>Welcome and Meeting Protocols</b>
2.	<b>Feedback from Meeting on 14 January 2020</b> (Pages 3 - 10)  Copy Minute from meeting on 14 January 2020. (Attached.)
3.	<b>Tweeddale Community Fund 2020/21</b> (Pages 11 - 32)  3 applications for approval:-  (a) Live, Learn, Earn (b) Tweed Theatre (c) Railway Heritage  (3 assessments attached plus Tweeddale Funding Information)
4.	<b>Other Information and News for Noting</b> (Pages 33 - 34)  (a) Outstanding Community Fund Applications for 2019/20 - these have been dealt with as per the report that went to Council on 27 08 20 which also contains the evaluation of Localities Bid Fund 1&2 and Participatory Budgeting: (summary attached.) (b) The Tweeddale Community Fund for 2020/21 is now open - guidance and application form is on SBC website: <a href="https://www.scotborders.gov.uk/info/20076/community_grants_and_funding/261/community_fund">https://www.scotborders.gov.uk/info/20076/community_grants_and_funding/261/community_fund</a> (c) Community Councils - grants are being paid as normal for 2020/21 (d) Festival Grant Scheme – commitments re public liability and insurance are being met for 2020 (e) Federation of Village Halls – grants are being paid as normal for 2020/21 (f) VE Celebration Fund – this fund is now closed and commitments re expenses are being met (g) Tweeddale Locality Plan & Action Plans - these plans are now published and outline the priorities of the Tweeddale area and could be the focus of a future Area Partnership meeting: <a href="https://www.scotborders.gov.uk/downloads/download/1310/locality_plans">https://www.scotborders.gov.uk/downloads/download/1310/locality_plans</a> (h) Community Empowerment (Scotland) Act 2015 – Currently, there are no formal Participation Requests and 2 formal Asset Transfer requests being

	considered within Tweeddale
5.	<b>Fit for 2024: Review of Area Partnerships &amp; Community Fund and Actions for Tweeddale Area Partnership</b> (Pages 35 - 36)  (Summary of the reports attached.)
6.	<b>Date of Next Tweeddale Area Partnership - 19 January 2021</b>  Are there any items you would like to propose for the agenda?
7.	<b>Any Other Formal Business</b>
8.	<b>Open Forum</b>  Opportunity to raise local matters.

Please direct any enquiries to Louise McGeoch Tel: 01835 825005  
Email: [lmcgeoch@scotborders.gov.uk](mailto:lmcgeoch@scotborders.gov.uk)

---

## SCOTTISH BORDERS COUNCIL TWEEDDALE AREA PARTNERSHIP

MINUTE of Meeting of the TWEEDDALE  
AREA PARTNERSHIP held in Eddleston  
Village Hall, Eddleston on Tuesday, 14  
January 2020 at 7.00 pm

-----

Present:- Councillors R. Tatler (Chairman), K. Chapman, S. Haslam, E. Small, together with 24 representatives from Partner Organisations, Community Councils and members of the public.

Apologies:- Councillors H. Anderson and S. Bell  
In Attendance:- Communities and Partnerships Manager, Locality Development Co-ordinator (K. Harrow), Passenger Transport Manager, Democratic Services Team Leader.

### 1. **WELCOME AND INTRODUCTIONS**

- 1.1 The Chairman welcomed everyone to the meeting of the Tweeddale Area Partnership.
- 1.2 Les Turnbull of Peebles Community Council had asked for an item on the future of the Community Fund to be included on the agenda. Shona Smith advised that the paper had not yet been considered by Council but once this had happened the item could be discussed by the Area Partnership. It was hoped that this could be included on the March agenda. The Chairman reminded everyone that there were still funds available and encouraged applications to be made. A request was made to include details of those applications which were rejected in future reports and this was agreed.

### 2. **FEEDBACK FROM MEETING ON 5 NOVEMBER 2019**

- 2.1 The Minute of the meeting of the Tweeddale Area Partnership held on 5 November 2019 had been circulated along with a summary of the discussion attached as an appendix to the Minute and the Chairman highlighted the main points which had been raised.
- 2.2 With reference to paragraph 5.6 it was noted that Kenny Harrow was to meet with the young people from Walkerburn on Thursday to discuss what assistance might be available for their Youth Club.
- 2.3 The new "Ask Sara" website was highlighted. This was an easy-to-use website available 24 hours a day, seven days a week which provided details of equipment and solutions that could make life easier for people requiring support.
- 2.4 With reference to paragraph 7, it was agreed that Councillors Tatler, Haslam and Small be the Council representatives on the Peebles Parking Working Group.

### 3. **TRANSPORT UPDATE**

Following the presentation given at the meeting on 27 August 2019, Tim Stephenson advised that as part of the review of services across the Borders he could confirm that there would be no changes to services 91 and 93A. However, they would be up for re-tender in 2 years' time and he would arrange discussions between now and then to ascertain what people wanted these services to look like in the future. He also reported on a recent meeting with communities in Clovenfords, Walkerburn and Innerleithen regarding a possible service to Galashiels at weekends. A taxi service was one possible solution and further discussions would take place once community consultation had been

carried out. In response to a question Tim agreed that a solution for the service to Broughton was required and would be happy to help with pilot schemes.

#### **4. TWEEDDALE LOCALITY PLAN**

##### **Action Plan Update**

- 4.1 Copies had been circulated of the latest version of the Action Plan. The document would be updated on an ongoing basis. The Chairman advised that he had attended a recent meeting of the Tweeddale Access Panel and was happy to come along to any Group meeting. With regard to the item under the Safer Communities Theme on the Men's Shed it was noted that this was not open 7 days per week

##### **Environment & Place Theme**

- 4.2 Morag Cockburn, Senior Project officer with Change Works in Peebles gave a presentation on the organisations that could support the Tweeddale Area Partnership in the realisation of the priorities:

Tackle fuel poverty.

Improve awareness and access to information, support and resources to increase energy efficiency.

The Change Works in Peebles project, funded by Scottish Government and run in partnership with Scottish Borders Council, could support householders and businesses to make energy efficiency improvements to their property. The project worked in close partnership with Home Energy Scotland and Resource Efficiency Scotland. Home Energy Scotland could assess householders for a range of funded programmes, including Home Energy Efficiency Programmes for Scotland (HEEPS) and Warmer Homes Scheme and administer an interest free loan for self-funding households. The Changeworks Affordable Warmth team could also support the most vulnerable householders with an advocacy service to deal with suppliers for people around subjects like fuel debt and worked closely with CAB, NHS and Housing Associations. Further information could be found at [https://www.scotborders.gov.uk/info/20011/housing\\_and\\_homeless/236/energy\\_saving\\_advice](https://www.scotborders.gov.uk/info/20011/housing_and_homeless/236/energy_saving_advice)

- 4.3 Lesley Morrison of Tweed Green gave a presentation on the work of their group. They were a voluntary group who were promoting a self-sustaining community. They also worked with Change Works. They operated the Tweeddale Wood Fuel Group which had a licence to collect wood. They were involved in gardening and growing food and had produced a leaflet on gardens in Peebles and Innerleithen. Their gardens could be used by health care providers to help with social isolation, loneliness and dementia. Their next big project "Plastic Free Peeblesshire" which aimed to eliminate plastic use and a directory of businesses who were supporting this project was about to be printed. She also commented on a range of winter talks and encouraged people to come along.
- 4.4 Those present divided into three groups to discuss the various issues raised and a summary of these discussion is appended to the Minute.

#### **5. TWEEDDALE COMMUNITY FUND UPDATE**

- 5.1 There had been circulated for information copies of the interim Community Fund overview map and the internal and external funding maps for Tweeddale. It was reported that there was still £130k remaining in the fund for the current financial year.
- 5.2 There had been circulated copies of applications from Tweed Wheels for a contribution of £10k towards a new minibus and Innerleithen Community Trust for a contribution of £5,427 towards new stacking seating for the Innerleithen Memorial Hall. Those in attendance agreed to approve both applications.

#### **6. OPEN FORUM**

- 6.1 Kirsty Peebles and James Taylor advised that they had received funding to employ a consultant for a period of 6 days to do work on the plans for Eddleston 2025. They also commented on plans for a multi-use path linking Eddleston and Peebles. This would help reduce the number of car journeys and link into the cycling and tourism markets. The Community Council were also supporting the proposal by Barony Castle to build Eco lodges.
- 6.2 In response to a request for an update on pothole repairs, Councillor Haslam undertook to send the schedule of works for the year to all Community Councils. She also encouraged those present to report any potholes and suggested that people use the "Fixmystreet" app as a reporting tool.
7. **COMMUNITY EMPOWERMENT ACT UPDATE**  
A copy of the List of Participation and Asset Transfer requests received during 2018/19 had been circulated for information. Shona Smith asked that anyone with questions regarding participation requests or Asset Transfers get in touch.
8. **FUTURE AGENDA ITEMS / NEXT MEETING**  
The next meeting of the Tweeddale Area Partnership would be held on Tuesday, 24 March 2020. The venue had originally been set as the MacFarlane Hall but it was agreed to move to the Peebles High School and bring the meeting time forward to 4.30 pm to encourage pupils to attend and that they, or anyone else in the Community be asked to put forward agenda items to Kenny Harrow in the C&P Team. The Chairman thanked everyone for attending.

***The meeting concluded at 8.40 pm***

This page is intentionally left blank

**Appendix**  
**Tweeddale Locality Plan – Community Transport: solutions and actions**

Locality suggested transport solutions	Would this work in your community?	Who would take this forward – we need key champions/organisations	What support would be needed (financial, time, resources etc), and what would this look like?
Electric solar information panels at key locations	Melrose tourist point, post offices - direct correlation between usage	Where is this working already? Where are points/ locations	Identification of locations
Display all Border transport in one app	Improving access to 'live' information would be really helpful as it would let people know if buses are delayed or aren't running.  Would work in Gala but not where bus is the only option  Critical is location tracking	Bus providers  Look at Highland for case studies  Who can pull all the organisations together – is Travel Line already doing this ?	Bus sizing issue for timings.
Expand volunteer driver schemes + social car share schemes	This has potential – can we pilot schemes – but volunteer capacity may be an issue  Do away with bus and get a taxi £3 / + .... Subsidiary. Kinloch Rannock/Perth and Kinross council ?	Bridge & expertise at DTA consortia  Learn lessons from Graham Tulloch	Leaflets, finance/ volunteers to deliver the service
E-bikes scheme (Energy Trust)	Stobo- Broughton- John Buchan way Good trial points Innerleithen and Peebles	Distances across the Tweeddale area may prove too large  Expansion of Bike Punks	E-bikes already in place- marketing of current offer bringing operators together.  Safe routes need to be considered

SBC e-car scheme	<p>Would like to find out more about the scheme and how it could work as a solution for rural communities – would you be allowed to set up a transport scheme using the e-car service and how could fair and consistent charges be established</p> <p>Need to undertake rural mapping</p> <p>Yes</p>	<p>Not sufficient vehicles correctly located</p> <p>Pilot to determine what is a success/ fail</p> <p>Needs to be in place in rural areas ?</p>	<p>Only 5 on a bus isn't a failure, j</p> <p>Investment required</p>
Maximise the use of Borders College /SBC /NHS/Post Office/Third Sector minibuses	<p>Need to make the process of hiring existing minibuses easier so more people can make use of them</p> <p>Could book a seat on a minibus in advance so that it's a demand led service that is run</p> <p>Would like to pilot this</p> <p>Tweed Wheels expand &amp; incorporate some of the points raised above?</p>	<p>Service providers need to address barriers to hiring minibuses and using a minibus as a regular community transport offer</p>	<p>Tweedwheels - require funding/money and volunteers</p> <p>DI licensing</p>
Extended Rail Connections/Accessibility	<p>Tweeddale Valley – Glentress tourist route could be developed</p>		
Remove need for Travel i.e. Extended delivery of outreach services, localised delivery or enhanced use of modern communications technology.	<p>No – isolation creation</p> <p>Better Broadband</p> <p>Root and branch review of tender packages, consider more and different ways to provide flexible and demand led transport</p>		
Demand responsive transport scheme	<p>Appropriate bus size for market (14/16/18 instead of 40)</p>		



Improve support for the tender process	<p>More small businesses would be encouraged to tender for transport contracts if supported to use the public contacts portal</p> <p>Bulk/ route mapping</p>	<p>SBC procurement</p> <p>Different way of delivering public transport</p>	Zoning route for community tendering route and brand review of the range of providers
Community residents could access school transport	Some school buses transporting rural children and young people aren't full. Local residents could also use the buses to travel in to town	Follow up with SBC transport to see what arrangements could be put in place for different communities	
Further consultation on passenger travel to help with transport planning	Need a detailed picture of the reasons why people are travelling ie work, studying, leisure etc and when they need to travel	Bus Users Scotland public consultation	
<b>Case Studies – where are some of these ideas working already ?</b>	<b>Description</b>	<b>Could this work in your Community?</b>	<b>Who would be able to take this forward?</b>
UBER type scheme ?	<p>Taxi style approach, unlicensed but approved. Access via smart phone technology/apps.</p> <p>Drivers screened – criminal checks undertaken</p> <p>Safety features built-in, tracking customer reviews, driver profiles</p> <p>Vehicle safety inspections</p>	<p>Yes/probably.</p> <p>Mobile phone coverage could be an issue and would depend on number of cars involved.</p>	
<ul style="list-style-type: none"> <li>Bo'ness and Area Community Bus Association – reintroduction of bus links between Bo'ness and Edinburgh</li> </ul>	<ul style="list-style-type: none"> <li>Recruited 2 Full Time drivers and 1 Part time driver and 1 Volunteer driver</li> <li>Recruited an Operations Consultant</li> <li>Recruited an Administration Assistant</li> </ul>	Need to find a route that is profitable and that people will use	

	<ul style="list-style-type: none"> <li>Delivered 10,235 passenger journeys since February 2018</li> <li>Make 58 journeys a week to and from Edinburgh</li> <li>Covered over 120,000 miles</li> </ul>		
<ul style="list-style-type: none"> <li>NEED Ltd (Alnwick)</li> </ul>	<ul style="list-style-type: none"> <li>Largely self-financing model</li> <li>Range of services – car scheme / dial-a-ride / family vehicle / group transport</li> <li>Contracts for Council and NHS</li> <li>Entrepreneurial</li> </ul>		
<ul style="list-style-type: none"> <li>Chariotts (Wrexham)</li> </ul>	<ul style="list-style-type: none"> <li>Branded fleet of accessible vehicles</li> <li>Paid co-ordinator but all volunteer drivers</li> <li>In 2015 provided 12,645 trips, of which 6,642 were for wheelchair users</li> </ul>		Paid co-ordinator is key thing. Similar to the men's shed co-ordinator with funding pulled in from other partners and NHS
<ul style="list-style-type: none"> <li>Transport Access People (Cornwall)</li> </ul>	<ul style="list-style-type: none"> <li>Volunteer car scheme for non-emergency healthcare appointments</li> <li>Journeys to and from the hospitals in Truro and Plymouth</li> <li>Door to door transport for people who find difficulty accessing transport</li> </ul>	Tweedwheels struggle to find volunteers.	Good model but third sector would need support to deliver. Legislation involved

## 2020/2021 Community Fund: Interim Assessment Form

*Locality: Tweeddale*



*Ref. No.: CF2021-TW-04*

*Organisation Name: Live Learn Earn*

*Funding Requested: £4,950*

ABOUT THE GROUP			
<b>Organisation Structure</b>	Constituted - In the process of registering as a SCIO		
<b>Annual Accounts Balance</b>	No annual accounts – estimate of 12 month income supplied		
Are any funds ring-fenced, if so why & how much?			
Has the applicant successfully applied for SBC funding within the last three years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
SBC Funds received	Financial Year	Amount (£)	What used for?
Have they recently applied to the Common Good Fund? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

ABOUT THE PROJECT	
Project Brief	<p>Newly formed Live Learn Earn has been set up to provide learning and training opportunities for young people from Tweeddale. Training opportunities will include bike building, repair and metalwork. The aim is to increase the capabilities and skills of training participants and help increase their employment prospects, particularly those who are most disadvantaged in the workplace. It also encourages the active citizenship of young people.</p>

		<p>Live Learn Earn are requesting funding to run their 'R-Evolve' project. R-Evolve will providing training for 10 young people to produce cargo boxes which will then be sold commercially. Cargo boxes are lockable storage boxes that fit on to electric cargo bikes offering secure, weatherproof boxes for deliveries. The fund will pay for the following:</p> <table border="0"> <tr> <td>Rent / Utilities – 11 weekly sessions @ £50</td> <td>£550</td> </tr> <tr> <td>Sheet material – 10 @ £75 per sheet</td> <td>£750</td> </tr> <tr> <td>Formed aluminium elements – 5 pairs @ £132</td> <td>£660</td> </tr> <tr> <td>Components / fixings – 20 @£30.50</td> <td>£790</td> </tr> <tr> <td>Expert tutor hours – 11 @ £250 per day</td> <td>£2,750</td> </tr> </table>		Rent / Utilities – 11 weekly sessions @ £50	£550	Sheet material – 10 @ £75 per sheet	£750	Formed aluminium elements – 5 pairs @ £132	£660	Components / fixings – 20 @£30.50	£790	Expert tutor hours – 11 @ £250 per day	£2,750
Rent / Utilities – 11 weekly sessions @ £50	£550												
Sheet material – 10 @ £75 per sheet	£750												
Formed aluminium elements – 5 pairs @ £132	£660												
Components / fixings – 20 @£30.50	£790												
Expert tutor hours – 11 @ £250 per day	£2,750												
													
		1 <sup>st</sup> prototype and latest version											
Project Start Date: DD/MM/YY		January 2021											
Total Expenditure (£)		£5,500											
Community Fund Request (£)		£4,950											
10% organisation contribution		£550											
Any Other Contribution?													
Other Funding Sources		Amount (£)	At what stage?										
Community Fund Outcomes	<input checked="" type="checkbox"/> Communities have more access to better quality local services or activities <input type="checkbox"/> Communities have more access to a better quality environment <input type="checkbox"/> Communities have more pride in their community <input type="checkbox"/> Communities have more access to better quality advice and information <input type="checkbox"/> More local groups or services are better supported to recover from financial difficulty												

Tweeddale Action Plan priorities	<p>The project meets the following priorities:</p> <ul style="list-style-type: none"> <li>• Develop stronger links with colleges, schools and businesses to create a joint approach to education and upskilling the workforce</li> </ul>
----------------------------------	--

ASSESSMENT	
What need/demand has been evidenced for this project/activity?	<p>Live Learn Earn has been contacted by an electric cargo bike company based in Dundee who asked if Live Learn Earn could produce cargo boxes at a more competitive price than what they are currently paying. At the moment, cargo boxes are being produced by a storage box company who are making bespoke cargo boxes which are expensive. Conversations have also been had with delivery company Zedify, based in Glasgow who are using cargo bikes to make deliveries. Cargo boxes can carry up to 150kg in weight and are an increasingly popular mode of delivery, particularly in cities as they produce no pollution and are a more efficient way of travelling in busy areas. Live Learn Earn are also discussing the project with Sustrans who have a cargo bike library in Edinburgh.</p> <p>Tweeddale is an area recognised for its cycling related activities and there is a history of successfully delivering bike themed projects with young people. Tweeddale Youth Action (TYA) previous delivered the Bike Punks project. Live Learn Earn has been established by former Bike Punks project leader and two former trustees who were also Bike Punks volunteers. TYA are no longer delivering Bike Punks whilst maintenance work is undertaken in the premises in Innerleithen they used for the project. Since the closure of Bike Punks, TYA and Live Learn Earn have agreed to place young people with the R-Evolve project to continue this learning opportunity for young people who are either at school or not in education, training or employment. SBC's Community Learning and Development (CLD) has identified six young people to participate in R-Evolve for a six week period before Christmas whilst SBC's Activity Agreements (which supports young people not in education, training or employment) has identified two young people for the same sessions. Further training sessions will be delivered after Christmas and Community Funding, if successful, will be used to enhance the learning being offered through these training sessions. CLD and AA will help identify young people who would like to participate.</p>
What benefits will be gained from the project/activity and how well does the project/activity meet the outcomes of the scheme?	<p>The Community Fund would enable R-Evolve to run workshop sessions that will finalise, fabricate and market cargo boxes as a commercial product. There will be space for 10 young people on the programme. There will be 11 one hour sessions in total. This project will offer young people opportunities to experience design and fabrication skills, an introduction to Computer Aided Design and robotic milling through CNN machining (a computer controlled mill that takes CAD information and cuts out shapes and forms from stock material) as well as marketing and sales techniques.</p> <p>The group will produce five cargo boxes initially to take out to potential customers. They will use feedback from customers to</p>

	<p>refine their model and produce boxes they hope to sell. It is hoped that of the five boxes they produce as prototypes, they will be able to sell two.</p> <p>These training sessions will be tailored to suit the needs of the young people involved. By being based in Peebles, the project is accessible for a large number of young people. CLD and AA will work with the young people to accredit their learning and personal development with a national Youth Achievement Award. This award scheme is recognised by further and higher education establishments as well as some employers.</p> <p>An additional environmental benefit of this project is that bike repair element helps reduce the volume of bike and bike parts going to landfill.</p>
What support and involvement of the wider community is there for this project/activity?	<p>Peebles Community Trust support the initiative and the group and have offered to be the account holders for this funding request if successful. Live Learn Earn will rent a space within Peebles Community Trust's premises for the workshop sessions. At this moment in time it is not economically viable for them to rent a full time workshop. PCT can provide suitable workshop space at an affordable rent, within walking distance of Peebles High School and the bus station.</p> <p>Social Enterprise Chamber is working with Live Learn Earn to help establish themselves formally. Live Learn Earn are considering setting up as a CIC in the first instance due to the length of time it is taking to register as a SCIO due to the pandemic.</p>
What efforts have been made by the applicant to secure other sources of funding for the project/activity?	<p>Live Learn Earn hope to formalise their working relationship with CLD and AA through a Service Level Agreement that will continue to cover core costs in to next year. These financial contributions would allow for basic metalworking and welding sessions to take place.</p> <p>If Live Learn Earn are successful with this application, the funding would be used to enhance the training sessions with additional learning and skills development in aluminium fabrication, CNC machining and CAD alongside the focus of creating a market ready product which requires additional soft skills in preparation. If this application is unsuccessful, basic metalwork and welding training would be offered. If the Community Fund is secured but not CLD and AA funding then sessions would be tailored to focus on cargo boxes only.</p> <p>The long term model is for the cargo boxes to become a Social Enterprise which will support delivery of core services. Live Learn Earn estimate a cargo box sale will cost between £200-£250 to make and would generate between £400-£500 in income. No company has offered to invest funding at the prototype stage but the hope is that companies will invest if they produce prototypes that companies are interested in.</p>
How will the impact and success of the project be measured? What happens at the end of the project/activity or when the funding is spent?	<p>Live Learn Earn will measure the formal and informal achievements of the young people who participate in the programme and the short term impact the project has had on them. They will follow up with programme participants at a later date to assess longer term impacts. This will inform the development of the project. The young people's Youth</p>

	<p>Achievement Awards will also measure, evidence and celebrate personal progression.</p> <p>The long term intention is to develop a social enterprise model that will sustain itself.</p>
Quotes received for items of expenditure	Yes
Have appropriate permissions been sought/granted?	Yes

### SBC OFFICER ASSESSMENT

The application meets the criteria of the community fund.

#### *Additional Terms and Conditions:*

Scottish Government coronavirus (COVID-19) guidance must be adhered to with a protocol for safe participation in the programme and use of resources developed, and all participants agreeing to adhere to this protocol.

#### *We would seek the group to particularly report on:*

- Number of people who benefitted from the project including participants and volunteers
- Number of activities and sessions delivered
- Learning achieved
- Has the project made progress towards becoming sustainable
- What partners were involved and did it lead to new opportunities
- Economic benefit

This page is intentionally left blank



## 2020/2021 Community Fund: Interim Assessment Form

*Locality: Tweeddale*

*Ref. No.: CF2021 – TW - 7*

*Organisation Name: Tweed Theatre*

*Funding Requested: £5,900*

ABOUT THE GROUP			
<b>Organisation Structure</b>	Constituted – community group		
<b>Annual Accounts Balance</b>	£19,404.70		
<p>Are any funds ring-fenced, if so why &amp; how much?</p> <p>Group continue to pay £240 per month rent for storage, insurance and water rates.</p> <p>The group don't anticipate that they will be able to perform a show in this financial year so their fund are likely to decrease by £3500 -£4000. A full Christmas show generates enough income to support other shows and pay their bills.</p> <p>Sufficient funds are kept to enable the group to operate for at least 2 years without any income and still be able to carry out live performances.</p>			
<p>Has the applicant successfully applied for SBC funding within the last three years?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>			
<p>Are they applying for Common Good Funding at the moment</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>			
SBC Funds received	Financial Year	Amount (£)	What used for?
ABOUT THE PROJECT			
Project Brief	<p>Tweed Theatre aims to produce a series of short performances that will be filmed and then streamed to an audience.</p>		

Project Start Date: DD/MM/YY		Tweed Theatre have developed a pre-Christmas programme in the form of radio plays, monologues and poems: <ul style="list-style-type: none"> <li>• It's a Wonderful Life – radio play</li> <li>• Couch Potato Santa – radio play</li> <li>• The Pepperonis – radio play</li> <li>• I hate this virus and lockdown tales – a short monologue and a presentation of the thoughts, ideas and feelings of some of our community during lockdown</li> <li>• Christmas by the fire – a series of short poems and stories about Christmas</li> </ul>	
		The funding application will look to support 12 performers plus a director and producer to support rehearsals, providing costumes and props, access to Zoom to allow for editing and recording functions and some specialized skills in production and editing	
		The group are looking to purchase the Pro version of Zoom. This will allow the group to record the radio plays with each person in their own homes so that the group are then able to follow Scottish Government Covid19 guidelines.	
		The project will be carried out before Christmas. With the proposed project end date of March 2021.	
Total Expenditure (£)		£6,557	
Community Fund Request (£)		£5,900	
10% Match-funding		£657	
Any Other Contribution?			
Other Funding Sources		Amount (£)	At what stage?
Community Fund Outcomes	<input checked="" type="checkbox"/> Communities have more access to better quality local services or activities <input type="checkbox"/> Communities have more access to a better quality environment <input type="checkbox"/> Communities have more pride in their community <input type="checkbox"/> Communities have more access to better quality advice and information <input type="checkbox"/> More local groups or services are better supported to recover from financial difficulty		

Tweeddale Action Plan Priorities	<p>The project meets the following priorities;</p> <ul style="list-style-type: none"> <li>• Increase support to individuals to help them be active members of their community</li> </ul>

## ASSESSMENT

What need/demand has been evidenced for this project/activity?	<p>Tweed Theatre has been established for 40 years. The group aims to support individuals to develop confidence, overcome anxiety and improve their mental health thus enabling them to take part in team events.</p> <p>Two of the theatres spring shows were cancelled because of Covid 19 along with their proposed Autumn and Christmas shows. This included the Christmas pantomime which would normally provide the finance to support other productions throughout the year due to its popularity.</p> <p>While the Christmas pantomime is a huge financial boost to the group it also provides a community event which in the past has involved groups such as; scouts, brownies and guides. In seeking funding the group aim to bring a sense of community back and encourage members to join in with their proposed digital theatre offer.</p> <p>The group's membership fluctuates as individuals only tend to join if they are in a production. At present there are 30 members who are keen to be involved in producing online shows. There is normally 60 members who are involved in a production at this time of year. In allowing a platform for members to be involved in a production from their own home then the group hope that more members will be confident to be part of the productions.</p> <p>The shows would be advertised through the groups' social media channels and also via their regular mailing list. While they have not yet been in contact with Eastgate theatre, the group are hopeful that Eastgate would be able to promote their performances.</p> <p>There would be no charge to watch the proposed shows. Access to the production would be made available via Zoom. A weblink would be sent to all those individuals that would be interested in watching the production.</p>
What benefits will be gained from the project/activity and how well does the project/activity meet the outcomes of the scheme?	<p>Tweed Theatre ran regular readings pre Covid and these proved to be very popular. Attendance varied each week but around 16-20 young people attended along with 12 adults.</p> <p>The members currently miss being able to perform to an audience. It is also unlikely that they will be able to produce live events over the next few months and so have decided that the group need to find new ways of engaging their members and showcasing their talent.</p>

	<p>As access to the performances will be free, many of the Tweeddale community will be able to watch a series of professional performances. Many of whom would normally attend the Theatre to watch these in person. In having access to the productions the community will still be involved and will provide a purpose for the Tweed Theatre group who are having to diversify and unable to come together in a physical location.</p> <p>The microphones would be available for future performances aswell as for wider community use if needed. Eastgate Theatre only have access to fixed stand mikes while the group wish to purchase lapel microphones. Lapel microphones can be plugged into the laptop/PC. These can be reused for live performances with additional battery packs.</p>
What support and involvement of the wider community is there for this project/activity?	<p>The group will use a local based production company to ensure that extra work is kept within the Scottish Borders.</p> <p>Tweed Theatre have 549 followers on Facebook and have a mailing list of 100 individuals.</p> <p>These performances will allow the group to continue to engage with their members and develop performances online until they are able to go "Live" again.</p> <p>Tweed Theatre have worked with Eastgate during the summer on some online performances and they have good relationships that Eastgate will be able to support these events too.</p> <p>Performances will be advertised on social media aswell as in the local press.</p>
What efforts have been made by the applicant to secure other sources of funding for the project/activity?	<p>The group have not applied to any other funders at this stage.</p> <p>The group aim to continue to be self-sufficient and generate their own income during 2021.</p>
What happens at the end of the project/activity or when the funding is spent?	This group will not require on-going SBC support.
Quotes received for items of expenditure	Not applicable, all items under £1000
Have appropriate permissions been sought/granted?	Yes

## SBC OFFICER ASSESSMENT

The application meets the criteria of the community fund.

*Additional Terms and Conditions:*

In the unlikely event that Tweed Theatre disband, all purchased equipment will be returned to SBC to be disseminated to other community groups.

*We would seek the group to particularly report on:*

- Number of people who benefitted from the project including number of participants involved in performances
- How many individuals watched the productions
- Improved integration in the community

This page is intentionally left blank

## 2020/2021 Community Fund: Interim Assessment Form

*Locality: Tweeddale*

*Ref. No.: CF2021 – TW - 5*

*Organisation Name: Peebles Railway Heritage*

*Funding Requested: £4,500*

ABOUT THE GROUP			
<b>Organisation Structure</b>		Un-constituted group.  Peebles Railway heritage are a PCT project under the day to day management of a special interest group.	
<b>Annual Accounts Balance</b>		Peebles Community Trust to provide	
Are any funds ring-fenced, if so why & how much?			
Has the applicant successfully applied for SBC funding within the last three years? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Are they applying for Common Good Funding at the moment <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
SBC Funds received	Financial Year	Amount (£)	What used for?

ABOUT THE PROJECT	
<b>Project Brief</b>	Peebles Railway Heritage wish to appoint Rachel Hunter from Heritage Consultancy based in Peebles to act as a consultant for the group. In appointing a consultant this will support the group to; <ul style="list-style-type: none"> <li>Run a workshop with members of the Peebles Railway Heritage group to define the scope of the development of</li> </ul>

Project Start Date: DD/MM/YY		the railway building, including looking at how the project fits the criteria of the National Lottery Heritage Fund.	
		<ul style="list-style-type: none"> <li>• Complete and submit to the National Lottery Heritage Fund an Expression of Interest form to start the full funding application process.</li> </ul>	
		<ul style="list-style-type: none"> <li>• Prepare surveys for use online and plan a programme of consultation to take place from within the weighbridge office during the summer of 2020. This will produce evidence of demand and interest that can be used to support funding applications.</li> </ul>	
		<ul style="list-style-type: none"> <li>• Bring together a small team of consultants with the joint expertise to prepare the necessary documentation for a full funding application, including architect's drawings (if required), interpretation plan and exhibition design, project plan and costs.</li> </ul>	
		As soon as funding is received	
Total Expenditure (£)		£5,000	
Community Fund Request (£)		£4,500	
10% Match-funding		£500	
Any Other Contribution?			
Other Funding Sources		Amount (£)	At what stage?
Community Fund Outcomes	<input type="checkbox"/> Communities have more access to better quality local services or activities <input type="checkbox"/> Communities have more access to a better quality environment <input checked="" type="checkbox"/> Communities have more pride in their community <input type="checkbox"/> Communities have more access to better quality advice and information <input type="checkbox"/> More local groups or services are better supported to recover from financial Difficulty		
Page 24			



## ASSESSMENT

What need/demand has been evidenced for this project/activity?

Peebles Community Trust (PCT) acquired a 25 year lease from Scottish Borders Council on the 1<sup>st</sup> March 2019. PCT have subsequently allowed the Peebles Railway Heritage group to make use of the building as a specialized project. PCT will be responsible for the administration of the project, as well as the insurance cover of the building. The Peebles Railway Heritage group will feed all information and progress into the PCT board.

Any actions that the Railway Heritage group may require to be made will need to be approved by the building lease holder, which is PCT.

The Peebles Railway Heritage building is part of a project group that was formed in 2018 to acquire and then subsequently develop the former railway goods and weighbridge office in the East Station car park in Peebles.

The aim of this project group was to save the deteriorating building and then consider how to return it into community use. The Peebles Community Trust have since secured a 25 year lease on the building from owners Scottish Borders Council. The next stage in the process is to apply for National Heritage Lottery funding. This funding application will allow them to develop these plans further.

The current project group comprises of six PCT members selected for their backgrounds and skill sets and have an interest in railway heritage. The group are representative of the whole membership which number around 1300.

The group have not yet sought any specific feedback from their members on the use of the railway building.

Old photos of railway infrastructure in the town regularly appear on local social media platforms and always generate comments both from people who remember the age, and from others who are too young to remember it but are fascinated to learn of its existence. The group received positive news articles in the Peebleshire news and also on the Heritage Railway website.

The building is a central location and it being an obvious railway building, the group are keen to build on the enthusiasm that has been generated so far.

What benefits will be gained from the project/activity and how well does the project/activity meet the outcomes of the scheme?

The group have received pro bono advice from an industry professional regarding making an application for major funding from the National Lottery Heritage Fund. Positive feedback from this meeting has led the group to seek funding to employ a consultant who will help them through the Heritage lottery funding process.

This funding application will allow the group to apply to other funders for larger sums of money.

If the group are successful with additional larger capital funding the aim will be to offer a facility that will explain and inform visitors, of the significance of the development of the railway in Peebles. There is also potential for a tourist information point being situated in this space.

	<p>Also in the planning stages is a proposal to develop a railway history outreach programme</p> <p>Public meeting and exhibition space are also at a premium in Peebles and redeveloping the building in such a way that it could have an occasional use will give the project a commercial future as well as a cultural one</p>
What support and involvement of the wider community is there for this project/activity?	<p>While Peebles Community Trust have a membership list of over 1,000 individuals it isn't clear how many of those have an interest in the Railway Heritage Building.</p> <p>No consultation has taken place prior to this funding application being submitted.</p>
What efforts have been made by the applicant to secure other sources of funding for the project/activity?	<p>This application can be regarded as 'start up' funding, from which other funding, including contributions from within the Community, will develop</p> <p>The group have been in contact with Tweed Valley BID regarding their plans for the building.</p> <p>The group, if successful with this application, aim to employ a consultant that will support them to apply to National Heritage Lottery funding. This can take up to 6 to 12 month period for the project to be finalized.</p>
What happens at the end of the project/activity or when the funding is spent?	<p>The group may be successful in securing National Lottery Heritage funding.</p> <p>Once capital funding has been secured to progress the refurbishment of the building the long term plans will focus on developing an income stream to ensure the longevity of the project. They aim to provide an income based on renting the building out for occasional room hire and pop up galleries and events. Peebles Community Trust would run the building, they are an organization that is Company limited by Guarantee and have also recently become a Scottish Charitable Incorporated Organisation (SCIO).</p> <p>The group have started early discussions with South of Scotland Enterprise Agency.</p>
Quotes received for items of expenditure	<p>Currently only one quote received</p> <p>The consultancy who provided pro bono advice for the group previously have submitted a quote.</p>
Have appropriate permissions been sought/granted?	<p>Yes</p> <p>The group have negotiated and acquired a 25 year lease on the building. SBC made building wind and water tight prior to lease being agreed.</p>

--	--

## SBC OFFICER ASSESSMENT

Requirements still to be met in order to fulfil the criteria of the Community Fund:

- *3 quotes are required as per Community Fund Application Guidance*
- *The group have not yet sought any specific feedback from their members on the use of the railway building to determine membership support for this project*
- *It is unclear as to what wider community support or interest there is in this project*
- *The group would be required to cover any shortfalls should the costs be higher than quoted*

If funding were approved - we would seek the group to particularly report on:

- Number of people who benefitted from the project including volunteers, visitors, participants.
- Number of people consulted with in the community
- Improvement in venue accessibility
- Has the project become sustainable
- Improved tourist offer

This page is intentionally left blank

## Tweeddale Funding 2020/21- November 2020

Allocation 2020/21	£	Awarded to date
Community Fund	£26,168.00	£855

Tweeddale summary - 2019/20	Awarded
Community Fund	£92,539.66
VE Day Fund	£0
Festival Grants	£13,425.00
Community Councils	£11,209.44
Federation of Village Halls	£8,184.00

Date rec	Applications	Amount	Project	Status
25/03/2020	Broughton Tennis Club	£1,500.00	Floodlighting	To be assessed
18/08/2020	PCT Railway	£5,000.00	Consultancy fees	Pending
12/09/2020	Walkerburn News Group	£855.00	Copier	Awarded
28/09/2020	Walkerburn Devel Co	£1,158.00	Murals	To be assessed
01/10/2020	Live Learn Earn	£5,000.00	R Evolve	Assessed
15/10/2020	Peebles CAN	£1,500.00	Gardening Classes	To be assessed
15/10/2020	Tweed Theatre	£5,900.00	Virtual performances	To be assessed
	Total	£20,913.00		
	Budget remaining	£5,255.00		

Tweeddale Community Grant awarded by quarter 2014 - 2021					
	Quarter1	Quarter 2	Quarter 3	Quarter 4	Totals
Sum of 2014/15	£0	£12,372	£10,570	£13,315	£36,257
Sum of 2015/16	£5,000	£3,482	£0	£14,452	£22,934
Sum of 2016/17	£7,232	£5,000	£8,662	£0	£20,894
Sum of 2017/18	£2,286	£0	£0	£14,795	£17,081
Sum of 2018/19	£0	£6,632	£4,988	£11,625	£23,245
Sum of 2019/20	£3,565	£4,775	£18,250	£17,815	£44,405
Sum of 2020/21	£0	£847			

This page is intentionally left blank

## Tweeddale Area Partnership: further funding information - November 2020

Tweeddale Community Council commitment	
Carlops	£540.00
Clovenfords and District	£630.00
Eddleston and District	£630.00
Innerleithen and District	£990.00
Lamancha Newlands and Kirkurd	£630.00
Manor, Stobo and Lyne	£540.00
Peebles and District	£1,365.00
Skirling	£540.00
Tweedsmuir	£540.00
Upper Tweed	£630.00
Walkerburn and District	£630.00
West Linton	£990.00
<b>Total of grants</b>	<b>£8,655.00</b>
Hall Hire( estimate for 20/21)	£1,103.00
Insurance	£995.64
Data Protection costs	£480.00
<b>Total Commitment</b>	<b>£11,233.64</b>

Tweeddale- other sources of grant funding			
Grant type	Available	Awarded	Remaining
Common Good,Peebles	£22,00.00	£5,00.00	£17,000.00
Common Good, Innerleithen	£0.00	£0.00	£0.00
SBC Enhancement Grant	£146.00	£0.00	£146.00
SBC Welfare Grant	£2,096.00	£0.00	£2,096.00
*SBC Small Schemes	£34,.00.00	£0.00	£34,700.00

\* Local actions organised by SBC Neighbourhood Services

Peeblesshire Federation of Village Halls Grant - £8,184
To support of halls in :
Broughton
Cardrona,
Carlops
Drumelzier
Eddleston
Lamancha and District
Manor
Netherurd
Newlands,
Skirling
Stobo
Traquair
Tweedsmuir
Walkerburn

This page is intentionally left blank



### **Community Fund 2019/20, Locality Bid Fund 1 & 2 and Participatory Budgeting**

A report was taken to Council on 27 08 20, which covered the outstanding Community Fund applications, the evaluation and review of the Locality Bid Fund and Participatory Budgeting.

You can view the full report here:

<https://scottishborders.moderngov.co.uk/ieListDocuments.aspx?CId=132&MId=5138&Ver=4>

Here is a summary of the main points of the report:

#### **Community Fund 2019/20 – outstanding applications:**

The Community Fund was suspended on 20 March 2020 due to the Covid-19 pandemic and staff were deployed to the Community Assistance Hubs (CAH's).

Outstanding Community Fund applications that were submitted before 31<sup>st</sup> March 2020 are being progressed as follows:

- Borders wide applications will be considered by the Executive Committee
- The Service Director Customer & Communities will approve or decline the 2019/20 Community Fund application applications, subject to the agreement of at least 50% of the Members in the relevant Ward(s)

#### **Evaluation and review of Locality Bid Fund 1 & 2 and Participatory Budgeting:**

##### **Analysis and findings**

- There was a high level of dissatisfaction within communities and projects regarding the Localities Bid Fund 1 and 2 processes
- It would be challenging to sustain a participatory budgeting fund of this size and type in future due to high levels of resourcing and support required.

##### **Next steps and further development:**

Future participatory budgeting funds should consider both the Scottish Government's Evaluation of Participatory Budgeting (PB) Activity in Scotland 2016-18:

<https://www.gov.scot/publications/evaluation-participatory-budgetingactivity-scotland-2016-2018/>

and the recommendations from the SCDC review:

- Staff and other stakeholders need to become more familiar with the PB Charter
- Any future PB process should ensure that minority and rural communities are integrated into the process through communication and out-reach work to equitably include them in PB
- Work continues to develop proposals to embed the 1% CoSLA mainstream participatory budgeting agreement, which needs to includes a strategic framework being developed within the Council
- Participatory budgeting at a grass roots level, using a bottom up approach, may also be undertaken within each Area Partnership utilising the Community Fund if desired.

This page is intentionally left blank

### **FIT FOR 2024 – Review of Area Partnerships, the Community Fund and next steps:**

Last year, Scottish Borders Council asked Scottish Community Development Centre (SCDC) to undertake a review and consultation of Area Partnerships arrangements with a range of stakeholders – with a report being presented to Council on 27 08 20. You can see the report at:

<https://scottishborders.moderngov.co.uk/ieListDocuments.aspx?CId=132&MId=5138&Ver=4>, which gives full details of the findings and the next steps to be undertaken.

As part of the Council's response to the Community Empowerment (Scotland) Act 2015, and from the findings of the SCDC report - Area Partnerships and communities can now make recommendations to SBC by the end of January 2021 about how they would like their Area Partnership and Community Fund to operate in the future

These recommendations will then go out for further public consultation that will take place in Feb 2021 - Tweeddale Area Partnership will need to decide how they wish to make recommendations. At the end of the public consultation, a report will go to Council in March 2021.

During the pandemic, five Community Assistance Hubs (CAH's) were set up and have worked well with communities, Community Councils and Resilient Community Teams. We need to continue to build on the ways that we have been working in partnership which best suit local towns/villages. The findings from the SCDC Report, together with the benefits and experience of the Covid-19 response should be considered as part of the work the Area Partnerships.

Here is a summary of the main points of both reports:

#### **Review Findings – Area Partnerships**

- Area Partnerships have yet to realise the level of community engagement and involvement that was envisaged when they were established
- Community Councils and other community groups should be involved in shaping Area Partnerships going forward
- Improved community engagement, support to enable a wider range of people to attend the meetings, agenda setting, meeting structure and ways in which the meetings are facilitated, separate operational and governance are all required
- Each locality should agree and establish a way to consider improvements to the Area Partnerships and develop recommendations to reflect their local circumstances
- This work may include Elected Members, Community Councillors and additional members, this needs to be agreed by each Area Partnership
- The opportunity for those attending to say what they would like to be covered at the next, and future, Area Partnership meetings
- In some areas, there is not enough community capacity building support to sustain local activity

#### **Review Findings – Community Fund:**

- Most found the application process, administration of the Community Fund, criteria of the fund and support from officers to be positive.
- Improved transparency of the grant making process, including decision making, along with publicity about which grants are available is needed.
- Village Halls, Community Council and Festival Grants should remain ring-fenced for the time being

**Based on these findings and other stakeholder feedback - immediate changes have been made to the Community Fund from 1 September 2020:**

- Changes to maximum grant bids

- Multiple applications will now be accepted
- Exceptional projects over £30k can now be submitted
- These new arrangements will be reviewed after one year

**Each Area Partnership may also:**

- Allocate their Fund to different schemes, priorities and timescales
- Use their Community Fund as a match funding mechanism if required

**Proposed actions and next steps for the development of Area Partnerships and the Community Fund:**

- The SCDC report to be shared as widely as possible seeking thoughts/comments/ideas
- Each Area Partnership establish a way to review the findings and make recommendations at a local level for further public consultation in February 2021
- A report by the Service Director of Customer and Communities will then take a report to Council in March 2021
- It is envisaged that this model will develop and evolve differently within each locality

**Some suggested questions in regards to developing these recommendations:**

**Tweeddale Area Partnership**

- Do you want to form a sub group to make recommendations – this may include Elected Members and Community Councillors or any other stakeholders, but needs to be agreed within each Area Partnership.
- Or, do you want to have a general discussion and make recommendations at the Tweeddale Area Partnership on 19<sup>th</sup> January 2021
- Do you want the Area Partnership to be a Council committee in the future or a community meeting
- What should be the role, remit and purpose of future Area Partnerships meetings
- If the meetings were not a Council committee, what would the governance model be, what will the membership look like, and who would Chair etc.
- When would you want to meet – evenings or otherwise
- How do you want to progress the Tweeddale Locality Plan & Action Plan
- What support do you think you would need to progress the development of Area Partnerships

**Tweeddale Community Fund:**

- The criteria, assessment and decision making arrangements for the Community Fund – do you want to change the criteria, decision making or consider convening a funding panel to assess applications
- Festival Grants, Community Council and Village Hall grant levels – you may change or increase the funding allocation using the Community Fund in order to do this
- Are there community projects from the Tweeddale Locality Plan & Action Plan that could be funded from the Community Fund
- Do you wish to undertake participatory budgeting at a local level using third parties and a sum from the Community Fund – this could focus on a specific priority for Tweeddale
- Use the Community Fund as match funding to apply for other funding, or to supplement community projects